

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a prepayments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative!

Name of smaller authority: Marlesford Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2025

Prepared by (Name and Role): Melanie Thurston - Clerk

Date: 10/04/2025

	£	£
Balance per bank statements as at 31/3/25:		
Barclays Current Account account 1	4,080.8	
Barclays Business Premium account 2	864.3	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		4,945.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/xx		
		-
Net balances as at 31/3/25 (Box 8)		4,945.0